



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

March 10, 2005

Lloyd Willis, Treasurer
Clay Jr. for Congress
P.O. Box 4544, Suite 300
St. Louis, MO 63108

Response Due Date:
April 11, 2005

Identification Number: C00346080

Reference: Year End Report (11/23/04-12/31/04)

Dear Mr. Willis:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. This notice requests information essential to full public disclosure of your federal election campaign finances. **An adequate response must be received at the Commission by the response date noted above.** An itemization of the information needed follows:

-Your report discloses the use of the Post-Election Detailed Summary Page. The Post-Election Detailed Summary Page must only be used for the first report filed after completion of an election cycle. Please amend your report to omit the use of the Post-Election Detailed Summary Page. (11 CFR §§104.2(a) and 104.3)

-For future reports, please be advised that contributions from individuals and political committees should be itemized on a separate Schedule A. Additionally, the total amount of these contributions should be reported on the appropriate line of the Detailed Summary Page information - (11(a), 11(b) and 11(c)). (2 U.S.C. §434)

Unlike previous election cycles, you will not receive an additional notice from the Commission on this matter. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. **Requests for extensions of time in which to respond will not be considered.** Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.